

Provider Notice

Reasons to Update Provider Data: Your office is (probably) not located in the middle of a lake

If information about your practice is missing in the Magellan Complete Care of Virginia (MCC of VA) provider directory, members or their families may use potentially unreliable internet searches to try to learn more. Search results can go awry, steering members not to your official business website, but to alternative internet pages with broken links, old phone numbers, and misleading directions that can take them to the wrong location.

Please update or verify your provider data today so members can locate your MCC of VA network participation status, contact information, and office location in one reliable place.

Here's what you can do:

Physical Health Providers

- Click [here](#) to download the MCC of VA roster template
- Email a full roster to MCC of VA at MCCVAProviderRoster@magellanhealth.com
- Send a full roster every quarter
- Send additions, removals, and location information updates every month
- Smaller provider groups (15 or fewer) may use the Provider Data Change Form instead. Click [here](#) to download.

Behavioral Health Providers

- Go to www.MagellanProvider.com
- Sign in to the secure portal
- Select "Display/Edit Practice Information" to update the following:
 - Roster: use the online Provider Data Change Form to maintain roster data
 - Review all roster data for accuracy every quarter
 - Make sure to enter changes at least once every month
 - Service Address: Organizations cannot add a service address using the online application. Please send an amended DBHDS license to VAProviderQuestions@magellanhealth.com to initiate the process to add a new or change an existing service address.
 - Financial: Magellan requires network providers to sign up for electronic funds transfer (EFT). Register for EFT via the Magellan provider website and receive all payments electronically.
 - Specialties/Languages: Individual practitioners can add languages. All provider types can add specialties.

If you have any questions, please call us at 1-800-424-4524 or email MCCVAProvider@magellanhealth.com. Thank you for being part of the MCC of VA provider network and providing quality healthcare to our members.