

Provider Notice

Reasons to Update Provider Data: There's a check waiting with your name on it

Magellan Complete Care of Virginia (MCC of VA) understands that our providers need the claims and payment process to flow seamlessly so you can invest your time and resources into providing the highest quality of care possible. Inaccurate provider data can cause payment problems both during processing and distribution.

Please update or verify your provider data today so we can promptly reimburse you for covered services and you can keep your business humming.

Here's what you can do:

Physical Health Providers

- Click [here](#) to download the MCC of VA roster template
- Email a full roster to MCC of VA at MCCVAProviderRoster@magellanhealth.com
- Send a full roster every quarter
- Send additions, removals, and location information updates every month
- Smaller provider groups (15 or fewer) may use the Provider Data Change Form instead. Click [here](#) to download.

Behavioral Health Providers

- Go to www.MagellanProvider.com
- Sign in to the secure portal
- Select "Display/Edit Practice Information" to update the following:
 - Roster: use the online Provider Data Change Form to maintain roster data
 - Review all roster data for accuracy every quarter
 - Make sure to enter changes at least once every month
 - Service Address: Organizations cannot add a service address using the online application. Please send an amended DBHDS license to VAProviderQuestions@magellanhealth.com to initiate the process to add a new or change an existing service address.
 - Financial: Magellan requires network providers to sign up for electronic funds transfer (EFT). Register for EFT via the Magellan provider website and receive all payments electronically.
 - Specialties/Languages: Individual practitioners can add languages. All provider types can add specialties.

If you have any questions, please call us at 1-800-424-4524 or email MCCVAProvider@magellanhealth.com. Thank you for being part of the MCC of VA provider network and providing quality healthcare to our members.