













Provider Notice

Importance of updating your provider data

Magellan Complete Care of Virginia (MCC of VA) strives to connect our members with provider options that meet their preferences and clinical needs. To maintain an accurate record of your practice and all associated practitioners, you must communicate staffing and demographic changes. Out of date information can cause payment delays both during processing and distribution. *Our ability to maintain accurate information in your record is dependent on your participation with this request.*

Help us by updating your information, including:

 Billing information	 Office hours	 Website address
 Email address	 Panel status	 Hospital affiliation
 Fax number	 Phone number	 Mailing address
 Languages providers speak	 Provider roster or data update form	 Services provided

Take these steps to keep your information updated:

- Visit our website to download the MCC of VA Provider Roster Form here:
 - Medicaid: <https://www.mccofva.com/providers/for-providers/provider-tools/forms/contractingcredentialing/>
 - MCC of VA (HMO SNP): <https://dsn.mccofva.com/providers/provider-materials/>
- Email a full roster to MCC of VA at MCCVAProviderRoster@MagellanHealth.com
 - Make sure you send a full roster every quarter
 - Send additions, removals and location information updates every month
- For smaller provider groups, use the Provider Data Change Form at:
 - Medicaid: <https://www.mccofva.com/providers/for-providers/provider-tools/forms/contractingcredentialing/>
 - MCC of VA (HMO SNP): <https://dsn.mccofva.com/providers/provider-materials/>

Questions?

We're here to help you, so you can focus on your patients. Please email us at MCCVAProvider@magellanhealth.com or call us at:

- Medicaid providers: 1-800-424-4524
- MCC of VA (HMO SNP) providers: 1-800-424-4495